



**St Paul's
School**

**Junior School
Handbook
2024**



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Please Note: Information in this handbook is subject to change

WELCOME

Welcome,

The aim of the Junior School is to encourage the development of lifelong learning skills and to create a community where children grow in ability and confidence. We hope to develop all facets of the children and build firm strong foundations for future learning.

In the Junior School, we foster the individual growth and development of students. Our programs are engaging, challenging, authentic and most of all, enjoyable.

We believe that Education is a partnership between Home and School. When Home and School work together, our students get the best outcomes.

Communication is the key to a successful school, and we encourage close communication between teachers, parents and students. We look forward to working closely with you to ensure your child has every opportunity to find their own success and become a happy, productive member of the Junior School.



Director of Junior School
Marianne Connolly



Head of Studies Junior School
Cheryl Wegener

MISSION, VISION & VALUES

Mission

- St Paul's School is a student-centred Anglican community with a purpose of preparing resilient global citizens who are innovative thinkers with a heart for servant leadership.

Vision

- Our vision is to transform educational thinking and practice.

Philosophy

- We believe that each person is uniquely crafted in the image of our creator God, each with gifts, talents, strengths and weaknesses. From birth we are on a journey towards the fulfilment of our God-given purpose. We were designed to be relational beings (both socially and spiritually), interacting with the world which has been entrusted to our care and interacting with each other in community. Learning is a result of our interaction with each other and our world. The more we embrace life, the more we seek to discover or create, the more we learn and the greater is our potential.

Our Values and Mission Statement

St Paul's Junior School seeks to create a challenging learning environment that encourages high expectations for success through a program that allows for individual differences and learning styles. Our School promotes a safe nurturing environment that develops each student's self-esteem by fostering relationships with students and staff. We strive to have our parents and teachers actively involved in our students learning.

Our School motto

The School motto is "fide et literis" which translates as "by faith and by learning".

Our School colours

School colours are cardinal red and bottle green: red - action, green - growth.

Philosophy

The Junior School at St Paul's embraces an inquiry approach to learning.

The children are viewed as curious, competent learners and families are considered a vital part of their learning. Strong partnerships with families are essential in connecting students to their community.

The Junior School is a place where children and their potential are at the centre of each day.

Safeguarding our Students

The safety and protection of our students is of paramount importance. St Paul's School and Early Learning Centre is committed to providing environments where children and young people receive the highest standard of care, where their rights are supported, and they have opportunity to thrive and be fruitful. Such environments nurture and safeguard the intelligence, dignity, safety and wellbeing of each child or young person, by placing them at the centre of thought, values, and actions.

You can read more about our commitment to safeguarding at <https://www.stpauls.qld.edu.au/student-protection/>

CREATE YOUR OWN STORY

St Paul's Junior School providing continuity for our community

A strong community is built upon a strong sense of belonging. Students, families and staff belong to a community that is St Paul's School, a community that has now existed for over sixty years. Having a strong connection and sense of belonging serves to foster a strong School spirit, benefitting not only the individual student, but everyone associated with the School.

The opportunity to create your own story in St Paul's Junior School is made possible through the many opportunities and extensive range of Extra-Curricular activities offered.

Students may participate in adventure camps, leadership opportunities and community service.



Creating your own story in Junior School

- D Caring
- D Collaborative
- D Creative
- D Curious
- D Connected individuals



Students with Disabilities

The School provides an inclusive environment and program to meet the different and diverse needs of all children and their families. Following an interview with the parent and child, the Head of Junior School and the relevant teachers, together with the parents, will collaborate to discuss reasonable adjustments and possible program plans and modifications where appropriate.



SCHOOL SPIRIT

War Cry Words

What about an S? S
 What about a P? P
 What about an S? S

Victory!
 On the Field,
 Under us, others yield.
 Unity!
 One for all,
 Full of pride. Here our call.
 Green and Red!
 We are strong,
 Loyalty, can't go wrong,
 S-T-P-A-U-L-S.
 St Paul's.

Houses

The House system exists in Junior School only for our sports events such as swimming, cross country, athletics and ball games.

Students will remain in the same House from Prep to Year 12.



The scroll (Boek – from Afrikaans; signifying wise leaders and storytellers)



The bishop's Mitre (from English; signifying leaders and protectors)



The martyr's crown (Taja - Punjabi for crown; signifying leaders and rulers)



Crossed swords (Gladius - Roman for sword; representing St Paul)



The shield (Scudo - Italian for shield; signifying defenders and protectors)

CURRICULUM

At St Paul's Junior School we educate our students to be resilient, creative 21st century learners. Our challenge is to encourage, connect, and foster learning throughout a child's day. How do we do this?

If you wander through our School, you will see students actively participating in a variety of rigorous, relevant, real-life tasks that help them make links with all aspects of the curriculum. They are encouraged to problem-solve, work in teams and develop their negotiating skills. Our aim is for students to become reflective, self-directed learners.

Some of our students have the opportunity to work with specialist teachers in a number of key areas such as Visual Culture, Design and Technology, Christian Education, Japanese, Music, Information Technology and Health and Physical Education. These subjects are mostly delivered in purpose-built areas.



Our curriculum links are with both the Queensland Studies Authority and the National Curriculum. A great deal of time and effort has gone into developing a St Paul's Pre-Prep to Year 12 specific program which allows the students to benefit from the very best of what education has to offer. Planning, fosters the systematic development of strategies and processes, within a differentiated curriculum. This is facilitated by Differentiated Support Aides and Teacher Aides who have dedicated time to work in all classes.

Learning in St Paul's Junior School is therefore:

- D Explicit
- D Deep
- D Exciting
- D Meaningful

Realms of Thinking & Ways of Being

Realms of Thinking helps students to become innovative thinkers. They are approaches to learning which help students master the basics while also growing their capacity to ask better questions, navigate failure, develop empathy, and spark their imaginations.

Ways of Being

We are committed to seeing each child flourish, and that involves the formation of their character as well as the development of their mind and body.

This is achieved through the School's unique student wellbeing program called Ways of Being.



This program has five components:

- D Character and virtues
- D Values and ethics
- D Physical health and wellbeing
- D Mental health and wellbeing
- D Spiritual formation

Character Framework

Central to Ways of Being is the St Paul's Character Framework, comprising ten virtues which all members of the community are encouraged to demonstrate. Complementing this is our Choices and Consequences Framework, which guides students in behaviour and their beliefs.

- D Compassion & kindness
- D Honesty & integrity
- D Diligence
- D Humility & servant heart
- D Respect
- D Generosity
- D Patience, perseverance & resilience
- D Loyalty & faithfulness
- D Courage
- D Self-control

Visual Culture



Aims to develop a young artist's natural ability to create and communicate through Visual Culture. The program focuses on nurturing knowledge and understanding of Visual Culture and Art practice while also complementing classroom learning.

Visual Culture at St Paul's Junior School forms the foundation for the School's Preparatory to Year 12 Visual Culture program and is delivered in weekly lessons. These weekly lessons are conducted in a well-equipped studio located alongside the Middle and Senior School art studios.

The program has been developed by qualified artists and educators to ensure students are provided with broad, exciting and relevant learning in Visual Culture.

Japanese

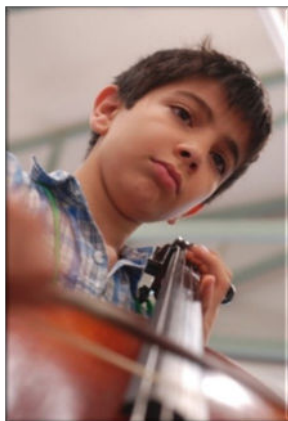
Japanese at St Paul's Junior School is fun and teaches our students about communication, connecting with other people and becoming 'global citizens'. Students are taught through the communicative approach. This means using real-life scenarios and situations involving authentic Japanese language. Students learn through songs, chants, interacting with technology and interacting with their peers and the teacher.

The curriculum is differentiated, catering for all learning styles and learner abilities. The use of technology is enthusiastically embraced in the language-learning classroom and students can



even interact at home via the Junior School Japanese Website which incorporates self-study components, homework activities, games and videos about Japan.

We try to meet with our International School Japanese students as often as we can to bring real language and culture into the learning environment. Japanese is vibrant and engaging but most of all, instrumental in demonstrating the values of care, empathy and kindness to people of other cultures.



Music

St Paul's Junior School Music program is dynamic. We enjoy singing, combined with action, as this is how we learn all of our work – through song! We play musical instruments such as ukuleles and xylophones.

There are two opportunities to learn instruments within the School program, Year 2 Strings and the Year 4 Concert Band. Private lessons are available through the Music Centre. Finally, there are two choirs, the Red Shirt Choir for Years 2 and 3 and the Junior School Choir for Years 4, 5 and 6.

Design and Technology

Students from Prep to Year 2, plan, design, manipulate and process resources. They are required to consider what has worked well and what could be improved.

Within their classrooms, students reflect on their learning and consider the uses and impacts of technology in familiar everyday situations.

Students in Years 3 - 6 enjoy Design and Technology lessons in our purpose-built, state of the art building with specialist teachers. The students explore the design world and recognise that they can be both users and creators of technology.



Students generate design ideas that match requirements, communicate the details of their design using 2D or 3D visual representation, plan production and apply safe practices.



Information Communication and Technology

ICT at St Paul's Junior School is full of surprises. The Junior School ICT program closely reflects the Australian Curriculum. ICT follows an integrated skills-based approach where students work to become a confident computer user as they work with different programs. From learning to open and close programs and to log on to the School network in Prep and Year 1, to creating elaborate multimedia animations in Year 6, students are constantly embracing new skills and building their proficiency.

Products such as booklets, newspapers, brochures, posters, animations, graphs, and word webs are some of many creations linked to class learning. Students are also introduced to e-Safety with students developing an understanding of the potential risks of electronic media and how to keep themselves safe online and in a mobile environment. The Internet is a

fantastic resource with students accessing specific web-based programs to support their learning in other curriculum areas. The use of subscription sites such as Mathletics and LiteracyPro are an integral part of learning for students from Year 1 to 6.

Immersion Studies Time

Through the exploration of Concepts and Big Ideas, students are engaged in meaningful challenges and experiences to promote deep thinking, creativity, self-determination, and the capacity to connect and transfer understandings across multiple disciplines and real-world contexts.

In **Immersion Studies Time** students develop skills in connecting and transferring knowledge and understandings across contexts and develop Creativity dispositions to promote independent, innovative and entrepreneurial thinking.

Health and Physical Education

The Health and Physical Education Program in the Junior School at St Paul's School is considered an important part of our curriculum as it helps to improve confidence and well-being. It is full of fun, exciting activities and games that help to improve locomotor and manipulative skills used in many everyday activities, games and sports. The purpose of the program is to develop each child's perceptions and understanding of their environment through movement and motor experience.



Junior Library

Open Monday - Friday from 8.00am – 3.30pm apart from afternoon tea breaks.

All Junior School classes have a scheduled weekly lesson in the Library with a Teacher-Librarian.

The Library Staff are available to help staff and students at all times. All members of the Professional Library Staff have classroom teaching experience and have post-graduate School Library qualifications. Library Technicians and Assistants combine Library qualifications with many years of experience in our School library and are knowledgeable about our resources and procedures. While it is expected that students will work independently, they are encouraged to seek assistance if they are experiencing any difficulties in locating or using resources. The Junior School Library also offers a wide range of digital technologies and resources including an eLibrary, resource support on Library catalogue, 'The Pulse', and online databases.



Students' work is often a feature of library displays. These displays give all the students in the School the opportunity to view and admire the efforts of their peers.

English as an Additional Language or Dialect

Across St Paul's, all English as an Additional Language or Dialect (EALD) programs aim to develop EALD students' English language competence and improve their learning outcomes throughout the curriculum to a level where they can fully participate in schooling and independently pursue further education and training.

St Paul's School places emphasis on the continuity of all programs within our P-12 framework, catering for the diverse range of learning needs of all students.

On enrolment in the Junior School, the EALD Learner is subsumed within a native-speaking, mainstream class.

Experienced St Paul's International School EALD teachers provide withdrawal classes across the year levels.

In close collaboration with the mainstream classroom teacher, an appropriate language development program is organised that relates to the main class work and needs of the individual student.



Religion and Values Education - RAVE

Religion and Values Education is an integral part of the curriculum in the Junior School. Each year level has developed their own Service Learning appropriate to the age of their students and curriculum content

St Paul's Policy - Absence from Tests/Exams

Students are expected to make every effort to be present at ALL tests/exams on the day that they are scheduled. When a student in Years 3-6 is absent for a formal test, the class teacher determines whether it is necessary for the child to complete the test upon return to School. If sufficient evidence of learning is present in other forms of work or in teacher observations recorded for that child, then it may not be necessary for the test to be completed. Formal testing should not be given an undue level of importance in the Junior Years P-6.

St Paul's Policy Assignments - Junior School

All students in the Junior School should complete all set assignments/projects and class teachers should make arrangements for this to occur whilst catering to the specific needs of individual students.

Diary

Students from Years 3 to 12 use a Student Diary, which has been specially developed for the School. It contains a wide variety of information, including the School Rules, hints for study, and protocols for behaviour in the classroom.

A complete record of homework, assignment work and study activity is to be maintained by all students. Students in Years 4 to 9 are to have their Student Diary initialed each night and signed every weekend by parents or guardians.

Homework

The purposes of homework include:

- ☐ Consolidation/Revision of class work
- ☐ Completion of task started in class time
- ☐ Clarification and improved understanding of class work by means of practice problems, writing, etc.
- ☐ Revision
- ☐ Completion of assignment set as independent task, but with scaffolding provided in dates set
- ☐ Stimulus in advance of new work

Note that setting homework for the sake of it is a pointless exercise. “Routine” homework is required with purposes above, but learning must be evident and needed. Distinction must be made between “routine” revision/preparation and “routine” exercises given for specific purposes on specific days. (e.g. Maths exercises). Student completion of such routine exercises is monitored by the class teacher with appropriate feedback/correction of work being part of following lessons.

It is the student’s responsibility to record homework set in his/her diary. It is assumed that where specific, explicit tasks are not set by teachers, the student uses homework time appropriately as indicated in list above.

Parents are encouraged to operate a monitoring process with regard to nightly tasks and revision to assist students in developing regular habits and to improve the quality and appropriateness of homework. Ongoing assignment work will be monitored by parents and by teachers within the framework of scaffolding provided and due dates as indicated on task title pages.

Within the Junior School, context reading is not considered part of the time allocation. Students are encouraged to read daily. The following is the recommended time allocated to homework.

- | | |
|--------------------------------|---|
| <input type="checkbox"/> P – 2 | time allocation of 5 – 15 minutes per day |
| <input type="checkbox"/> 3 | 20 minutes per day |
| <input type="checkbox"/> 4 - 5 | 30 minutes per day |
| <input type="checkbox"/> 6 | 45 minutes per day |

Daily Timetable

St Paul’s School operates on a 10-day academic cycle. In odd weeks the days are Mon1, Tue1, Fri1. In even weeks Mon2, Tue2, Fri2

The Junior School assemblies are held once a week.

The timetable for the School will be communicated via the Semester Calendar sent out in Term 1 and Term 3 and is also available electronically via the School website and Parent Lounge.

The School Day starts at 8:35am and finishes at 3:10pm.

COMMUNICATION

Communication between Home and School

St Paul's School encourages a strong partnership between home and school. The education of your son or daughter is a three-way partnership between the School, you as parents and the student.

You are most welcome to contact the School and speak to or arrange an appointment with any of your student's teachers. The main point of contact for concerns in the Junior School is the classroom teacher.

The School communicates with the home by a number of methods:

- ☐ Parent Lounge
- ☐ E-news– is the fortnightly newsletter that is emailed to all subscribers on Friday.
- ☐ Parent/Teacher interviews - as arranged at various times. If there is a particularly urgent problem teachers may arrange to meet with parents.
- ☐ Year Book – is the annual School magazine that includes reports of activities of the groups within the School. It appears early in the following year.
- ☐ School Web Site – www.stpauls.qld.edu.au
- ☐ CPL – Class Parent Liaison person is appointed for each class. From time to time they will update information via email.
- ☐ Diary – in which staff will write notes as necessary.
- ☐ Facebook – www.facebook.com/STPAULSat4036
- ☐ iPhone/Android App – available for download from the School website.
- ☐ See Saw App - enables you to receive real-time classroom updates throughout the day.

Parent Code of Conduct

The staff of St Paul's School have a Code of Conduct, as do the students, that articulates the expectations of those two parties in the partnership triangle. To ensure such cooperation and support, this Code of Conduct outlines the School's expectations for a student's parents, step-parents, guardians, grandparents, extended family members and carers (collectively, parents).

For further details please visit our website; <https://www.stpauls.qld.edu.au/policies/>

ST PAUL'S SCHOOL RESPONSIBLE CITIZENSHIP PROGRAM

This program provides a framework that guides each student through their education and activities at St Paul's. The School's approach to Responsible Citizenship is based on the right of the individual to be treated with respect. The program ensures that all students:

- ☐ Receive a well-rounded education;
- ☐ Know what is expected of them, and why;
- ☐ Understand that every choice they make will have a consequence (either positive or negative) and
- ☐ Have clear targets or goals to aim for during their time at St Paul's.

The three key elements of this approach are:

- ☐ All participants in the process have rights.
- ☐ All participants work within negotiated rules.
- ☐ All participants adopt a set of responsibilities that lead toward self-control and personal accountability.

The School's Code of Conduct

The student is expected to:

- ☐ Cooperate
- ☐ Take responsibility for own learning
- ☐ Treat others with respect
- ☐ Be always neatly and appropriately attired
- ☐ Support School activities
- ☐ Respect other's property

This Code of Conduct is central to the management and monitoring of all student behaviour within the School.

Junior School Sports' Awards

In Cricket, Softball, Rugby Union, Netball, Soccer and Basketball, special awards are made and presented at the Celebration of Achievement at the end of the year. This award should go to the best player who is enthusiastic, an asset to the team, strives hard, shows good sportsmanship, trains well, works as a member of a team and is an all-round good sportsman.

A Director of Junior School Award for Outstanding Extra-Curricular Service to the Junior School may be awarded to Year 6 students at the discretion of the Director of Junior School in consultation with the Extra-Curricular Co-Ordinator.

Junior School Card System

Leadership Level – Bronze

The following criteria must be fulfilled, as well as a student is able to, for applications for consideration for Leadership Level – Bronze. Applications may be submitted to the Director of the Junior School from the beginning of Semester 2 of Year 6.

Criteria

1. Academic
 - ☐ Academic achievements worthy of note; Report comments
 - ☐ Work ethic – general commitment to academic studies; completion of homework, projects; effective use of Student Diary
2. Sports
 - ☐ Sporting achievements as part of the activities program
 - ☐ Interhouse sporting participation
 - ☐ School teams
 - ☐ Holiday sports tours/training
 - ☐ Awards
3. Creative Activities
 - ☐ Achievements/participation in non-academic curriculum in Music (including ensembles), drama and dance (including productions)
 - ☐ Achievements/participation in non-academic curriculum art and design
 - ☐ Cerebral activities as part of the activities program e.g. Chess
4. Outdoor Education
 - ☐ Participation in camps and outdoor expeditions and excursions
 - ☐ Participation in environmental projects
5. Responsibility in House and School
 - ☐ House duties, regular and voluntary
 - ☐ Participation in internal House events and activities
 - ☐ Participation in Chapel of St Paul Services and/or in Class – presentations, readings, prayers etc.
 - ☐ Participation in Assemblies
 - ☐ School duties
 - ☐ School Committees/Councils
6. Service Learning
 - ☐ Making a significant contribution to the Service Learning Program
 - ☐ Voluntary work outside School
7. Summary of Citizenship
(completed by Class teacher and Director of Junior School)
 - ☐ Awards (Academic and Extra-curricular)
 - ☐ Development of character, achievement of potential
 - ☐ A minimum of three Green Cards
 - ☐ Special achievement/contribution
 - ☐ Fulfilment of St Paul's Mission and Values as evident in the fulfilment of the various criteria listed above
 - ☐ Wearing uniform with pride, being responsible and punctual

Note: When nominating a student for an Award, the Class Teacher or Director of Junior School might wish to ask other staff for an opinion on the nominee. This is to be encouraged to ensure that the student has every opportunity of having his or her efforts acknowledged.

UNIFORM

It is the School's desire that every student be properly attired in the full, correct uniform at all times. We seek the support of parents and students to see that the correct uniform is being worn in a way that reflects credit on the School, its staff and its students at all times.

Please ensure that all items of clothing are clearly named.

Please refer to the School Uniform Policy in the Orientation Pack for further details.
Further information about requirements and prices are available on our website –

<http://www.stpauls.qld.edu.au/retail-shop/>

School Policy for Spectators at School Events

If a St Paul's School student is attending a sports or other event as a spectator (e.g. if a younger or older brother or sister is competing), then he or she must be dressed in a recognisable St Paul's School uniform – either normal day uniform or the appropriate sports uniform. This applies equally to Junior School students attending Middle and Senior School events and Middle and Senior School students attending Junior School events.

School Camps

When on School Camps children wear good, neat casual clothes rather than the School uniform. The clothing requirements for each camp will be spelt out in the information sent out for each camp. Students in Prep – Year 9 are required to wear a St Paul's Rash Vest when participating in water activities outside the School for Sun Safe reasons and for identification purposes.

EXTRA-CURRICULAR

Junior TAS Sport

Registration and Selection Trials

Students and parents will receive a seesaw message through their class page with a link to the sports registration form to complete for the sport your child wishes to participate in. The coach will then communicate training days and times for your child's team via the seesaw page for that sport. Registration links are usually sent out in week 6 of each term.

IMPORTANT INFORMATION

There are times when some year groups have too many for one team and not enough for two. In this situation students are combined with another year group who may be short players or can almost field a second team. This may be a higher or lower age group or division.

There are many ways the coordinators, managers and coaches will go about this process.

1. Ask students to volunteer
2. Trial the teams and make a selection, or
3. Automatically allocates the last several students to sign on or return player information forms.

St Paul's is keen to foster the participation of all its students, not only the handful of particularly gifted players. The coach is to ensure that all players receive a 'fair go' despite the temptation to rely on a core of stronger players.

Games

Games are normally held on Saturdays throughout the School Terms. Students are responsible for informing coaches if they are unable to attend practices or games early enough for replacements to be found.

Coaches

Individual coaches will communicate directly with team members about meetings and any changes to scheduled training or fixtures. In addition, meeting times and meeting venues will be communicated via the morning House Notices. The School encourages parents to consider sharing their expertise and joining the coaching staff.

Umpires and Referees

Qualified people are always in demand to offer their services to assist the School in this very important function.

Communication

General information relating to the TAS fixtures is published in the School's Calendar. The Sports draw is published on the School website under quick links on the home page. This provides detailed information of each fixture including times, fields and venues. The Sports draw also contains reminders about upcoming fixtures and wet weather arrangements.

Cancellations and Alterations

Last minute cancellations and alterations do occur, primarily as a result of weather conditions. Game cancellations will be notified via the St Paul's School App.

To receive notifications for changes to Junior TAS sport on Saturday morning, trainings, Swim Club and wet weather cancellations, please download the St Paul's School App to your phone.

Instructions

- Download the St Paul's School App (from the app store or google play)
- Click on settings in the top right corner of the home page
- Select subscriptions then activate sport & extracurricular
- Select the tags you wish to receive notifications for

You are now set up to receive notifications for your child's sport or activity. If you have any questions please don't hesitate to contact myself m.fraser@stpauls.qld.edu.au or Chloe Litherland c.liherland@stpauls.qld.edu.au

NB: All sport training cancellations will only be notified via the School App.

District and Regional Sport

Forms

Any student wishing to apply to attend Regional Trials or Bramble Bay Trials for a particular sport, must complete the following Forms:

- ☐ Permission to attend a Regional Trial (Form 1) - available only from the Extra-Curricular Co-Ordinator
- ☐ Three forms from the Metropolitan North website:
 - Open the Metropolitan North Web Site: www.metnorthsport.qld.edu.au
 - Click on FORMS; Print off and complete the following:
 - Student Medical Details and Authorisation (Form 2)
 - Student Personal Details (Form 3)

- ☒ Parental Consent Form (Form 14)
- ☐ Code of Conduct

The above Forms must be fully completed and presented to the Extra-Curricular Co-ordinator.

You will also need a copy of the Trials Notice to give you information on date / time / location. Trial notices can be obtained from the Extra-Curricular Co-Ordinator. Students will be notified when the information is available either via, House Notices, or email.

The Extra-Curricular Co-Ordinator will sign the Forms and return the Forms to the student who must take the Forms with them to the trial. Failure to have these Forms at the Trial will result in the Student not being allowed to Trial.

An adult must accompany each group of students attending a Trial as a Duty of Care representative. This adult can be a parent, brother or sister over the age of 18 of any one of the competitors.

A School representative will attend all Carnival Sports, Swimming, Cross Country, and Athletics. Where a School Representative is present, competitors must report to them for Roll Call.

All students who nominate must be in 'Good Standing', Green Card or above, have the approval of the coach of that sport and currently be playing / competing or will be playing / competing competitively for St Paul's School in the TAS Competition. Metropolitan North policy states that a student must represent their school in regular competition. This statement does not apply to Non TAS sports, however, proof of regular competition in that particular sport must be provided when application is made.

If for any reason a student withdraws their nomination from Bramble Bay Trials or Metropolitan North Trials, they must notify the Extra-Curricular Co-Ordinator as soon as possible.

What Extra-curricular activities are available for my child?

Music:

- ☐ Strings program
- ☐ Red Shirts and Junior School Choir
- ☐ Bands
- ☐ After School classes

Cultural – some available are:

- ☐ Public speaking
- ☐ Debating Years 5 and 6
- ☐ Creative performances
- ☐ Service Learning

Sport:

Term 1 (Years 4-6)

- ☐ Swimming
- ☐ Cricket
- ☐ Hockey

Term 2 (Years 4-6)

- ☐ Cross-country
- ☐ Rugby
- ☐ Netball

Term 3 (Years 4-6)

- ☐ Athletics
- ☐ Football
- ☐ Basketball

Term 4 (Years 4-6)

- ☐ Touch Football
- ☐ Tennis

FREQUENTLY ASKED QUESTIONS

What happens when my child is sick?

The Junior School Sick Bay is located at the rear of the Frost Reception. If unwell, students are sent to the sick bay by the Classroom Teacher. They may also receive basic first-aid (band-aids and icepacks). If necessary, sick bay staff will contact the parents of sick or unwell students. As the sick bay has limited facilities, parents are asked to collect their children as soon as possible.

Administration of Prescription medicine

Students taking medication are to do so in the Sick Bay under supervision of Staff. Administration of medication will depend on individual circumstances.

Can my child have Tuckshop?

Tuckshop is available for students from Prep to Year 6.

All Junior School children pre-order and pre-pay for their food using the Flexischools online ordering system.

To adhere to Health Department regulations for separation of hot and cold foods, and to ensure food is delivered in the best possible condition, different bags for hot and cold foods are needed for both First and Second Break orders.

Where do I get uniforms?

The Retail Shop is the only authorised provider of St Paul's uniforms and St Paul's corporate products. The shop is open Monday to Friday from 8.00am to 4.00pm term time, and on Student Free days from 8.00am to 4.00pm. Extended trading hours are made available at the start of the new school year.

The email address is retail@stpauls.qld.edu.au. The Uniform Price List is included in the Orientation Handbook and available on the School website; <https://www.stpauls.qld.edu.au/retail-shop/>.

Where do I get my Child's school books?

Book lists are processed online via the School Website. Details will be provided towards the end of Term 4.

Is there a policy about computer use?

The provision of computing facilities for use by students is subject to certain conditions. An acceptable use policy, in the form of an agreement, appears in the Student Diary.

Are parents encouraged to help/volunteer?

We encourage parents to help in many ways:

- | | |
|---|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Join Junior School Supporters Group <input type="checkbox"/> Parent liaison person for each class <input type="checkbox"/> Reading support in Year Prep to Year 4 <input type="checkbox"/> Maths groups <input type="checkbox"/> Arts and craft in classes <input type="checkbox"/> Cooking activities <input type="checkbox"/> Science experiments <input type="checkbox"/> Camps and excursions | <ul style="list-style-type: none"> <input type="checkbox"/> Join one of our Supporters' Groups; Cricket, Rugby, Netball, Touch Football, Hockey, Football (soccer), Music, Tennis, Swimming, Volleyball, Parent Connections, Past Students <input type="checkbox"/> Volunteer in the Library <input type="checkbox"/> Volunteer for special days, Fairs and fundraisers <input type="checkbox"/> Volunteer for the Tuckshop – contact the Tuckshop Convenor |
|---|---|

Can I help with Sport?

Parents with special skills or interest in sports can:

- ☐ Assist with coaching
- ☐ Offer to umpire or referee games if qualified

If you would like to help in the Junior School, please see either your student's Class Teacher or the Extra-Curricular Co-Ordinator.

If you would like to know more about our Supporters' Groups, please contact the St Paul's Supporters Association on president@spssa.org.au

The e-news is the place to find requests for help for the other large events held during the school year.

Is there a counselling service?

The School has the services of Counsellors located on campus. Although it is customary for students who wish to see the counsellors to make an appointment, it is possible for students to see them in an emergency.

In the Junior School, parents are required to give written permission for students to attend counselling appointments.

WHO TO CONTACT?

Academic/Behaviour

In the first instance your class teacher, followed by Head of Studies and Director Junior School.

Sport

Class Teacher, Sports Co-ordinator Prep to Year 6 or Sports Co-Ordinator for the particular sport.

Music

Music Coordinator, Music Receptionist.

Staff matters

Director of St Paul's Junior School.

Student absence

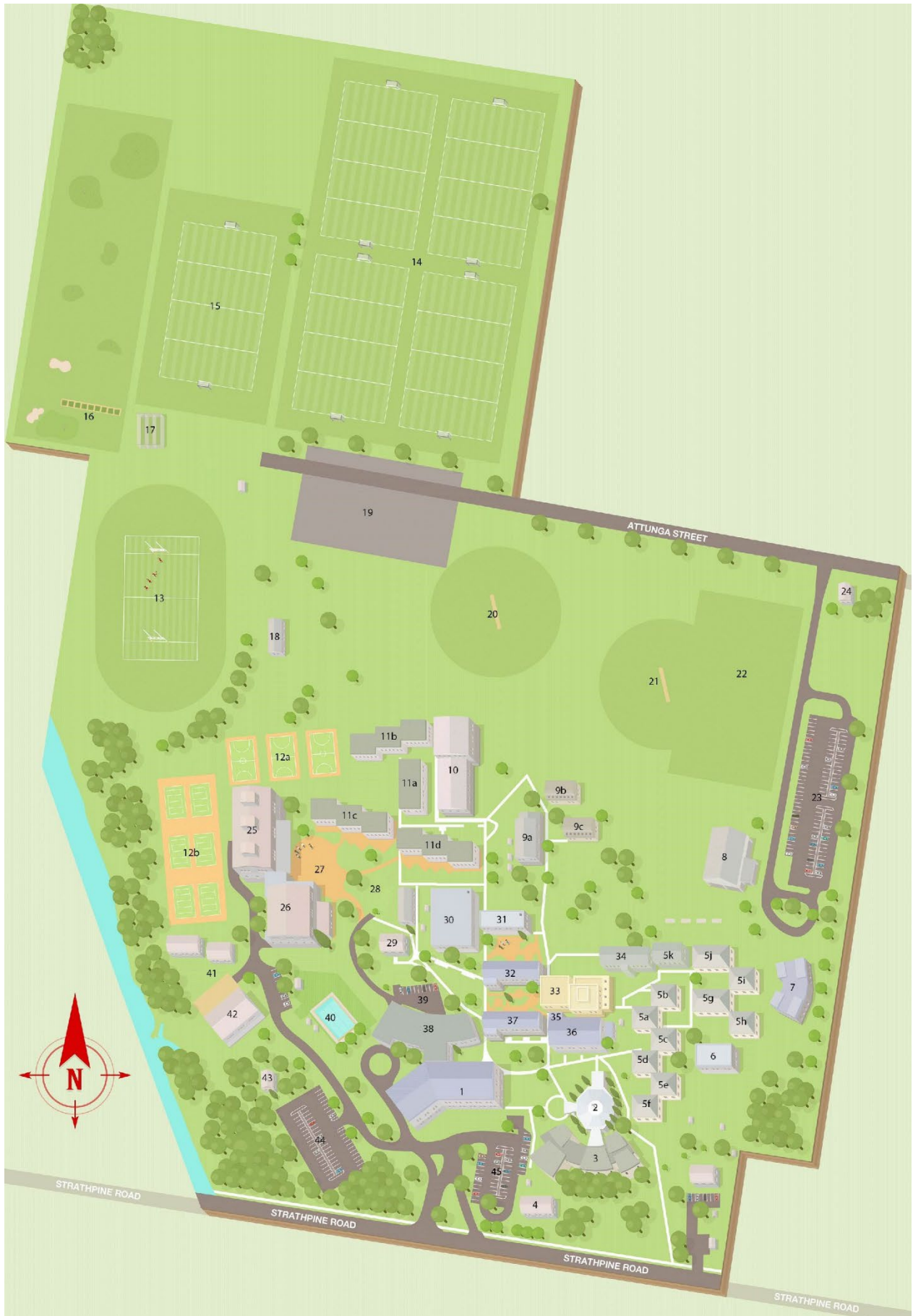
On-line access St Paul's School Parent Lounge, or Junior School Reception.

JUNIOR SCHOOL GLOSSARY

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|-----------------------------|---|
| Adagio Strings | Progression from Year 2 Strings Program. This ensemble is offered to students in their 2nd and 3rd years of learning. |
| AMC | Australian Mathematics Competition. Year 3 and above children answer questions in mathematical thinking, skills and application. |
| Book week parade | A day when the younger Junior School students are invited to dress as their favourite book character and parade around the Junior School - generally in August. |
| Bramble Bay | First level of representative sport - St Paul's is part of the Bramble Bay District. |
| Break times | Break times change during the week - refer to the JS handbook for details. |
| CASP - Camping at St Paul's | Junior School families' camping at St Paul's weekend usually held in October and run by the JSSG. |
| CRIFD | Centre for Research, Innovation and Future Development |
| Celebration of Achievement | End of year Awards/Speech night |
| Class blog | This is an internet site that can be accessed to see what your Year level is doing. Coordinated by the staff in that year level. |
| Class Parent Liaison (CPL) | Parent volunteer from each class who liaises between parents and staff. |
| Create Your Own Story | School branding tagline |
| DT | Design and Technology (curriculum subject from Year 4) |
| Early Learning Centre (ELC) | Dedicated facility for the Pre-Prep Program |
| Easter Bonnet Parade | A parade held in the Junior School for the younger students where the children can wear a bonnet they have made. |
| Extra-Curricular Assembly | Held early in each term to celebrate students' sporting achievements from the previous term. Parents welcome to attend. |
| Farm House | The original farm building now used to house the CRIFD. |
| Flexischools | Online ordering system for the Tuckshop, Retail shop and other School events. www.flexischools.com.au |
| Foundation Day | The School's birthday - the School was founded on 5 November 1960 |
| Free Dress Day | These are advertised days when school uniform does not need to be worn – rules apply – generally in support of a charity by donating a gold coin. |
| Frost Centre | Junior School administration complex incorporating Reception, Offices and Staffroom. |
| RF Geise Library | School Library |
| HPE | Health and Physical Education |
| ICAS | The International Competitions and Assessments for Schools (ICAS) are independent skills-based assessments with a competition element. Commonly referred to as the UNSW tests they are a suite of academic assessments and school tests for Year 3 and above. |
| JSSG | Junior School Supporters' Group (sub-group of St Paul's School Supporters' Association) |
| JTAS | Junior Interschool sports programme for The Associated Schools - from Years 4-6 based on age |
| Junior School | Pre-Prep - Year 6 |
| Junior School Card System | Introduced in Year 4 to foster good citizenship and service in all areas of School life. Students progress from green to blue to bronze. |
| Junior School Choir | Choir for Years 4, 5 and 6 |
| Junior School Handbook | A document, updated yearly, which provides an invaluable resource to all Junior School parents. |
| Junior School Reception | Office of the Junior School located in the Frost Centre. |
| Junior Wind Band | Band program open to all students in Year 5. |

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| Krebs Centre | Years 7 to 9 Administration |
| Lento Strings | Progression from Adagio Strings. Positions are offered after an audition process at the end of each year. This ensemble involves students from years 5, 6, 7 and 8. |
| Library | The RF Geise Library is used by students in Years 7 to 12 while the Junior School library is attached to this but has its own entrance from the Junior School side. |
| Mathletics | Is an online maths programme that is purchased through the booklist for each child from Prep to Year 6. Students are provided with an access password. |
| Met North | Metropolitan North - regional level Sports covering the North region of Brisbane. |
| Movie night | An annual event (usually in May) where Junior School children are invited to watch a movie in the school theatre while their parents socialise over drinks and nibbles – run by the JSSG. |
| NAPLAN | National Assessment Program - Literacy and Numeracy. It is an annual nationwide assessment for students in Years 3, 5, 7 and 9. |
| Parent Lounge | This is an electronic area on the School webpage which requires sign on. Contains individual information, academic reports report an absence, as well as calendars. |
| Parent Team Coordinator (PTC) - Sports | Parent volunteer who liaises between parents and staff for sports teams. |
| PAT Maths | PATMaths (Progressive Achievement Tests) Fourth Edition is a thoroughly researched, Australian test. It is designed to provide objective, norm- referenced information to teachers about the level of achievement attained by their students in the skills and understanding of mathematics. Published by ACER. |
| PAT English | PAT English (Progressive Achievement Tests) tests comprehension. |
| RaVE | Religious and Values Education |
| Red Shirt Choir | Choir for Years 2 and 3 |
| Retail Shop | Uniform shop located in the Tooth Centre |
| School Council | The Board that governs the School, under auspices of the Anglican Diocese. |
| Secondary School | Years 7 – 12 |
| Sippers | On-campus coffee shop located in the Innovation Precinct |
| Sneak Peek | Opportunity towards the end of each Semester to see students' work (held in the classrooms) |
| Sports Houses | Boek, Gladius, Mitre, Scudo and Taja. |
| SPS | Abbreviation for St Paul's School |
| SPIS | Abbreviation for St Paul's International School |
| The SPS Supporters' Association, SPSSA (also known as The Association) | St Paul's School Supporters' Association (another abbreviation for The Association), equivalent to a school P&C, P&F |
| SPA | Acronym sometimes used to refer to St Paul's Association |
| Supporters' Groups | Sub-groups of The Association - Cricket (CSG), Football (FSG), Junior School (JSSG), Hockey (HSG), Music (MSG), Netball (NSG), Rugby (RSG), Swimmers (SwSg) Tennis (TSG), Touch Football (TFSG), Volleyball (VSG), Past Students (PSSG) Parents (PSG) |
| Sutton Building | Home to St Paul's International School |
| TAS | Interschool sports programme for The Associated Schools - from Years 7-12 |
| (Timetable) Week One / Week Two | Timetable follows a two-week cycle. On week one Music has priority, on week two sports commitments have priority. |
| Tooth Centre | Main administration offices of the School |
| Tooth Lounge | Meeting room upstairs in the Tooth Building |
| Uniform Swap | Second-hand swap run by the JSSG. Proceeds fund the sponsorship of a Smith Family Learning for Life student. |
| Well Being Centre | Supports the non-academic side of student welfare - for the Junior School this is counselling and sport. |

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| Semester Calendar | Whole School Calendar distributed to families at the beginning of each Semester. Calendar is updated electronically and is available on the school website and through the Parent Lounge. |
| Woolworths Earn and Learn Program | Shopping sticker program run by Woolworths - collection of stickers coordinated by the JSSG. Junior School Staff then exchange stickers for educational supplies and equipment. |
| Walker Centre 1 & 2 | Physical Education Centres (located in the secondary school) |
| World School | Exclusive organisation of prominent schools from around the world |
| Year 2 Strings program | Offered to all students in Year 2 (beginners). The students are offered choice of learning violin, viola, cello and double bass lessons in groups. All students join Year 2 String Ensemble to rehearse once a week after school. |
| Year Book | Annual publication celebrating and recording the School Year. |



| Building name | Map number |
|--|------------|
| Tooth Administration | 1 |
| Chapel | 2 |
| Music | 3 |
| Before and after OHSC | 4 |
| Junior School Administration | 5a |
| Junior School classrooms | 5b – 5k |
| Junior School Possibility Hub | 6 |
| Early Learning Centre | 7 |
| Multi-purpose undercover arena | 8 |
| K-Block | 9a – 9c |
| Design and Technology Centre | 10 |
| Middle Years of Schooling Administration | 11a |
| Middle Years of Schooling classrooms | 11b – 11d |
| Outdoor courts | 12a – 12b |
| Main oval | 13 |
| Eastern fields | 14 |
| Association field | 15 |
| Driving range | 16 |
| Cricket training nets | 17 |
| Canteen and sports amenities | 18 |
| Sports and senior student parking | 19 |
| Cricket oval (concrete pitch) | 20 |
| Cricket oval (synthetic pitch) | 21 |
| Junior playing fields | 22 |
| Junior School carpark | 23 |
| Caretaker's residence | 24 and 43 |
| Walker Centre 1 | 25 |
| Walker Centre 2 | 26 |
| Great Court | 27 |
| The Beginning of Peace | 28 |
| CRIFD | 29 |
| Science centre | 30 |
| Wellbeing Centre (Block 3) | 31 |
| Block 2 | 32 |
| Library | 33 |
| PLCs and Lecture Theatre | 34 |
| Sippers Café | 35 |
| Sutton and SPIS | 36 |
| Block 1 | 37 |
| Tuck Shop and Reid Centre | 38 |
| Staff carpark | 39 |
| Swimming pool | 40 |
| Taekwondo, cadets and dance | 41 |
| Grounds workshop | 42 |
| Lower carpark | 44 |
| Upper carpark | 45 |

CONNECT WITH US

Visit 34 Strathpine Road, Bald Hills, Qld, 4036, Australia

Phone +61 7 3261 1388

Email enquiries@stpauls.qld.edu.au



An Anglican co-educational school from Pre-Prep to Year 12.

The Corporation of the Synod of the Diocese of Brisbane Trading as St Paul's School. CRICOS: 00515F