

This User Agreement sets out the terms on which you may access ICT facilities provided by the school and cloud computing services, including, but not limited to, Microsoft Office365 and Google Apps for Education Cloud Computing Services. Cloud computing involves the use of web-based services (rather than a PC or school server) for functions such as email and calendar functions, creation of documents, collaboration and data storage.

You will need to sign and return this User Agreement before you will be allowed to access these Services.

By signing this User Agreement, you (including parents/guardians) are agreeing to the terms set out in this User Agreement, including the consequences of any breach of the terms.

You can read about the services provided by Microsoft Office365 <http://www.trustoffice365.com> and Google Apps for Education <http://www.google.com/edu/privacy>

### **1. Privacy Consent**

Information that you transfer or store using the school's Cloud Computing Services (including email, documents and files) may be stored by Microsoft, Google or other Cloud Computing Service providers (**Cloud Providers**) in the United States of America, or such other country as the Cloud Providers may decide. By using the school's Cloud Computing Services, you are consenting to the transfer to, and processing and storage of your information in, such overseas location, even though the privacy laws in those countries may be different to the privacy laws in Australia.

### **2. Acceptable Use**

You agree that you will comply with all requirements as set out in this Agreement and in the SPS ICT Agreement and all other relevant laws and restrictions in your access to the various information and communication technology resources through the school (including email, the Internet, cloud computing services and services provided through third parties), that you will not use the Cloud Computing Services to do anything that is against the law, and that you will not:

- a. send or help to send unsolicited bulk email (spam);
- b. publish material that is hurtful or offensive to other people, including material that is defamatory, threatening or discriminator;
- c. knowingly create or send any viruses, worms, Trojan horses or anything of a similar nature;
- d. disable, change, reverse-engineer or otherwise interfere with the Cloud Computing Services; or
- e. students are required to obtain teacher permission prior to establishing contact with participants not associated with their school.

### **3. Monitoring**

You agree that school IT employees responsible for ICT systems will have the ability to (and may at any time) monitor your use of the Cloud Computing Services, including accessing and monitoring any data that you have sent or stored using the Cloud Computing Services, to ensure that you are using the Cloud Computing Services appropriately.

### **4. Suspension or termination of use and other consequences**

If there is an emergency security issue, or if you are suspected of making inappropriate use of the Cloud Computing Services, your access to the Cloud Computing Services may be suspended or terminated. This means that you might not be able to access your school email, assignments, blogs and data storage. If you are found to have made inappropriate use of the Cloud Computing Services, the school may also apply other disciplinary consequences.

### **Agreement and Consent**

I, the student named below hereby agree to comply with all requirements as set out in this Agreement and all other relevant laws and restrictions in my access to the various information and communication technology resources through the school (including email, the Internet, Cloud Computing Services and services provided through third parties).

Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### **Parent/Guardian consent**

As the parent or legal guardian of the student named above, I consent to the student accessing the various information and communication technology resources through the school (including email, the Internet, Cloud computing Services and services provided through third parties) on the terms set out in this Agreement and all other relevant laws and restrictions.

Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_