2016
1:1 LAPTOP PROGRAM
PARENT/GUARDIAN RESPONSIBILITY AGREEMENT

As the person enrolling the student at the School and in consideration of the School offering to lend a laptop to the student, you will be responsible to the School as follows:

- You will pay, in addition to the standard tuition fee, an ICT Levy which is intended to recoup to the School the cost of e-textbooks, staffing and maintaining the laptops. The cost in 2016 of the ICT Levy for Year 7 to 9 students will be $630 per annum, or $157.50 per term; and for Year 10 to 12 students the levy will be $730 per annum, or $182.50 per term. This levy may be increased for each subsequent year at the School's discretion.
- You must indemnify the School against damage to the hardware or associated software of the laptop except for reasonable wear and tear.
- The School will secure insurance for the laptop on market terms for the total loss or theft. You must ensure that the student complies with any conditions which are imposed by the insurer and which are notified in the laptop handbook published by the School. It is, however, highly recommended that the laptop is included in your household contents insurance as this will be the first point of call for a claim arising from total loss or theft. The normal statutory declaration will need to be completed in the case of a claim.
- The School will claim on insurance (where applicable) for any repairs deemed by a vendor-authorised repairer to be necessary for the laptop. You will be required to pay for the repairs to the extent they have not arisen from reasonable wear and tear and to the extent they are not covered by insurance. You will also be required to pay for any excess on the insurance policy that may arise.
- You must ensure that the student and any other persons who have possession of the laptop comply with the conditions of use set out from time to time in the laptop handbook published by the School.

Laptop Support – Contact Details
Outline of visit times:

Location	Time	Day
IT Services – TECHzone (Block 2: ground level)	7.30am-3.30pm	Mon - Fri

School Holiday Office Hours:	Contact Details:
Monday – Friday (8.00am – 3.30pm)	TECHzone: Phone: 07 3261 1388 | Email: sd@stpauls.qld.edu.au
The IT Department is not open on public holidays.	
The IT Department will be closed during the mandatory school closure period in December/January of each year.	

Please complete and sign the following and bring along with you to the TechZone to pick up the Laptop

Please circle which Year Level you are in for 2016:   Year 7   Year 8   Year 9   Year 10   Year 11   Year 12

I have read and agree to abide by all the expectations listed above.

Print Student Name: _____   Student Number: _____

Parent/Caregiver Signature: _____   Date: _____

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