

## **Fee Payment Options**

Online	Go to the School's webpage <a href="www.stpauls.qld.edu.au">www.stpauls.qld.edu.au</a> , select "Make a Payment" at the top of the screen and then select "Pay Fees Online".
	You will use the BPay "Ref" number from your fee statement to identify your fee account. PLEASE DON'T ENTER THE BILLER CODE (696369); YOU WILL NEED TO ENTER THE REF NUMBER THAT APPEARS BELOW THE BILLER CODE.
	Your receipt will be emailed to you as soon as your payment is successfully processed.
	This is the preferred payment method if you are making a tax deductible donation to the Building, Library or Scholarship Fund/s. Your donation will appear on the receipt that is emailed to you.
BPay PAY	Please contact your bank or financial institution to make the payment from your Cheque, Savings or Credit Account.
	Your BPay codes appear at the top of your fee statement. The Biller Code is 696369 and your Reference number is the 5 or 6 digit number that appears below the Biller Code.
Direct Debit	Please contact the School's Fees Administrator to pay your fees by regular instalments from a cheque, savings or credit card account. Email <a href="mailto:fees@stpauls.qld.edu.au">fees@stpauls.qld.edu.au</a> or phone 3261 1388.
	You can download a direct debit form from the School's webpage - follow the links from "Make a Payment". Please return the completed form to the School's Fees Administrator, noting that fees need to be fully cleared by the end of October each year.
Phone	Call (02) 9053 8843 to make your payment by credit card over the phone. You will need to enter the BPay "Ref" number from your fee statement.
Mail	Please detach the payment slip at the top of your fee statement, attach your cheque (payable to St Paul's School) and post to:
	Accounts Office St Paul's School 34 Strathpine Road Bald Hills QLD 4036
In Person	You can pay by cash, cheque or card at the St Paul's School Accounts counter, First Floor, Tooth Building.